


Application Portfolio Student

 Please fill in the following fields carefully, so that your application can be edited as soon as possible. For further inquiries please contact the Office of Admissions (info@unies.eu).

Personal Data			
Name, Surname:			
Date of Birth:		Place of Birth:	
Street, No.:			
ZIP, City, Country:			
Nationality			
Tel. (Home):			
Tel. (Mobil):			
Email:			
Web/URL//Skype:			

Please attach a recent photo

Passport-No:


Date of Issue:

Information must be complete with exact dates given on each entry. Please attach copies (originals not required for evaluation) of transcripts, licences, or certificates. Please indicate the name of the High School and year graduated, or date of Baccalaureate or equivalent. UNIES provides equal education opportunity to all qualified students without regard to race, creed, national origin, sex, or disability.

Formal Education		
from - to	Name of institute / Qualification	Conclusion / Diploma

Start with first job and progress in order to present. Describe duties, responsibilities, number of employees you have supervised, in-depth detail of knowledge and experience gained and skills you have shown in the performance of your occupation. All gained certifications ought to be attached.

Employment History		
from - to	Name of institute / Qualification	Position/Responsibilities

	Portfolio Student	
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Professional Associations: Please list any companies, organizations or professional associations to which you belong, such as your local Chamber, Rotary, or CAFC, and any positions held within these organizations that you feel have contributed to your professional growth.

Other Activities and Projects		
from - to	Name of institute / Qualification	Position/Responsibilities

Publications		
Publisher	Title/Topic	Date of Issue

Languages (please mark relevant options)						
Language (Level/Niveau)	A1/A2	B1/B2	C1/C2	Native Speaker	fluent (oral and written)	Basics
English						
German						

I wish to apply for the following		Degree	
Study programme:		Bachelor	
Course/Class		Master	
Unit		Doctorate	

I certify to the best of my knowledge the information provided in this application is accurate and complete. The demanded documents (transcripts, licences, or certificates) are attached. I am aware that intentionally or willfully made false statements are unacceptable and could lead to exclusion from the application procedure/registration. I acknowledge that all official transcripts which I submit become the property of the Institution and will not be forwarded to another institution or returned.

.....
City, Date

.....
Signature

Appendix:
 • ID-Card or Passport • Photo • Diplomas • Certificates • Degrees • List of Publications • Transcripts.
 (All Documents has to be submitted in electronic version (PDF or jpg-Format). The original documents or original translations shall be submit on request.)